

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on December 14, 2018 at the 2080 Citygate Drive, Columbus, Ohio.

Call to Order: Meeting called to order by Mr. W. Gregory Spencer, Board President, at 10:03 a.m.

Roll Call:

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Present
Mrs. Beth Glitt	Present
Mrs. Robin Reid-Pleasnick	Absent*
Mr. W. Gregory Spencer	Present

Staff Present:

- Dr. Tom Goodney – Superintendent
- Mr. David Varda – Treasurer/CFO
- Mr. Michael Trego – Deputy Superintendent
- Mr. David Weaver – Assistant Treasurer
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Mr. Spencer, Board President, led the Pledge of Allegiance.

**Mrs. Reid-Pleasnick arrived at 10:08 a.m.*

18.12.01 APPROVE ADOPTION OF AGENDA

It was moved by Mrs. Glitt and seconded by Mr. Bischoff the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda of the December 14, 2018 Regular Board meeting.

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mrs. Glitt, yea; Mr. Spencer, yea
Motion passed.

18.12.02 DESIGNATION OF PRESIDENT PRO TEM FOR JANUARY 2019 ORGANIZATIONAL MEETING

It was moved by Mrs. Galbraith and seconded by Mrs. Glitt to designate W. Gregory Spencer to serve as the President Pro Tem for the ESC of Central Ohio's Organizational Board meeting scheduled for January 11, 2019.

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mrs. Glitt, yea; Mr. Spencer, yea
Motion passed.

18.12.03

APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mrs. Galbraith and seconded by Mrs. Glitt the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the November 16, 2018 Regular Board Meeting.

5.02/Approval of the Financial Reports for November 2018

1. Board Financial Update. *(For Information Purposes)*
2. Investment Report for November 2018 that is on file in the Treasurer's Office.
3. Travel and meeting Expense Report for the Governing Board Members, Superintendent and Treasurer, November 1, 2018 through November 30, 2018 that is on file in the Treasurer's Office.
4. Bill List for November 2018:

General Fund	\$617,528.99
Dublin CSD – City/County Funds	472,412.91
Gahanna CSD – City/County Funds	342,099.86
Grandview Hts. CSD – City/County Funds	27,935.11
Hilliard CSD – City/County Funds	646,781.61
Reynoldsburg CSD – City/County Funds	333,179.38
Westerville CSD – City/County Funds	777,101.48
Whitehall CSD – City/County Funds	36,863.59
Upper Arlington CSD – City/County Funds	418,334.64
South-Western CSD – City/County Funds	23,158.10
Bexley CSD – City/County Funds	171,421.85
Columbus CSD – ESC Funds	73,492.38
Worthington CSD – City/County Funds	282,122.17
Hamilton LSD – ESC Funds	136,715.63
Canal Winchester LSD – ESC Funds	119,182.89
Groveport-Madison LSD – ESC Funds	202,017.87
New Albany-Plain LSD – ESC Funds	153,792.54
Delaware CSD – ESC Funds	166,708.07
Marysville EVS – ESC Funds	52,257.67
Olentangy LSD – ESC Funds	1,297,051.65
Big Walnut LSD – ESC Funds	284,363.49
Buckeye Valley LSD – ESC Funds	140,854.50
Fairbanks LSD – ESC Funds	6,305.50
Delaware Area Career Center	10,466.31
Liberty Union Thurston LSD	38.91
Pickerington LSD	22.94
Granville EVS	3,473.22
Chillicothe CSD	22,834.92
Berne Union LSD	21.80
Licking Heights LSD	220,611.92
Logan Elm LSD	33.25
OICALI – Operations-Family and Community Support	14,458.07
Association for Middle Level Education	19,727.00

Mt. Vernon CSD	75.37
ESCCO – Special Education Administrative Services	159,115.41
ESCCO – Special Education Transitional Services	6,629.04
ESCCO – Low Incidence Services	104,649.89
ESCCO – Hearing Impaired Services	128,647.12
ESCCO – Visually Impaired Services	26,894.38
ESCCO – English Language Services	14,221.78
ESCCO – Emotionally Disturbed Services	83,779.79
ESCCO – STACK Autistic Student Services	251,330.92
Changes – Student Services	17,460.22
Delaware/Union ESC	19,299.76
Psychology	8,310.91
Reynoldsburg Preschool	92,739.74
Bexley CSD Preschool	9,037.63
Upper Arlington CSD Preschool	47,790.26
Preschool Itinerant	21,915.70
Fairbanks LSD Preschool	8,181.91
ESCCO – Campus Based Transitions	41,383.36
ESCCO – Speech/Language Services	61,484.87
ESCCO – Strive	38,136.66
ESCCO – Ventures	96,904.25
ESCCO – Mental Health Services	16,961.06
ESCCO – Adapted PE Services	16,235.28
ESCCO – Occupational Therapy Services	22,501.43
ESCCO – Physical Therapy Services	11,904.02
ESCCO – Crosscreek Day Treatment	29,188.06
ESCCO – Center for Achievement	29,027.20
ESCCO – Gifted Students Services	14,740.86
ESCCO – Professional Learning	61,324.62
ESCCO – E-Learning	140,385.95
ESCCO – Digital Learning	22,735.87
ESCCO – Printing Services	31,587.67
ESCCO – Court Liaison Services	2,815.13
ESCCO – Conference Center	68,678.28
OCALI – AIM and Online Professional Development	21,825.54
Marburn Academy	5,042.40
Wellington Schools	3,859.02
Tolles Career and Technical Center	23,730.88
Northridge LSD	19,386.80
Northridge Preschool	6,486.73
Southwest Licking LSD	52.05
Marion City Schools	95,105.09
Kids Voting	4,327.10
St. Vincent Family Center	115.65
Columbus DeSales	6,191.76
College and Career Success	18,020.37
OCALI – Outreach and Accessibility	(25,562.45)
Gahanna Christian Academy	5,346.80
OCALI – ADM ODE/OEC	380.58
Columbus School for Girls	9,899.67
SOS	39,184.62
Columbus Academy	15,503.62
Star House	134,556.37
Ohio Alliance for High Quality Education	4,235.42
Investigations	5,853.19
Community School Monitoring Services	23,361.86
OCALI – Lifespan Clearinghouse	7,687.50

OCALI – Employment First Transition	21,397.00
OCALI – Autism Center	38,522.55
OCALI – FY 19	270,128.00
OCALI – CSD FY 19	227,239.18
ODE Contract (Cohen)	10,718.32
ODE Contract (Transition Specialist)	26,847.30
ODE Contract (Kuhn)	8,265.89
ODE Contract (Lamphere)	8,890.61
OCECD	130,562.42
EPSEA	(6,478.12)
Federal Document Reposi.	8,000.00
OCALI – Autism Professional Development Training	128.82
Central Ohio Superintendents' Association	1,060.52
Central Ohio Leadership Academy	2,796.45
FCFC – Innovation 2018	78,802.82
FCFC – Admin 2018	24,957.74
FCFC – Multisystem 2018	642,393.90
FCFC – EI Outreach 2018	116.60
FCFC – EI BDD 2018	111.02
FCFC – JFS FY 18	15,193.16
FCFC – Home Choice 0-5 2018	147,773.90
FCFC – BBL 2018	21,558.77
FCFC – Celebrate One 2018	37,000.00
FCFC – Home Choice 5-21	406,971.74
EdPASS	717.18
Ohio Math Corps FY 18	14.15
Ohio Reading Corps FY 18	(198.83)
OCALI – Realize Employment 1st	250.97
FCFC – Admin FY 19	17,662.70
FCFC – Multisystem FY 19	58,272.10
FCFC – Help Me Grow EI FY 2019	206,162.40
FCFC – JFS 2019	107,065.08
FCFC – Home Choice 0-5 FY 19	22,179.58
FCFC – BBL 2019	2,376.88
FCFC – Celebrate One 2019	9,878.36
FCFC – Home Choice 5-21	16,687.74
Ohio Reading Corp FY19	34,278.59
Ohio Math Corp FY 19	6,723.44
EPSEA	71,623.29
OCALI – OCALICON Conference	50,108.63
Background Checks Rotary	10,642.21
Section 125 Plan	8,368.71
COBRA Premium Payments	5,509.42
Employee Benefit Payments	143.70
Special Education Software Consortium	72,943.44
Rockbridge Academy	24,272.66
National Drop-Out Prevention Conference	104.00
Medical Insurance	355,908.18
Dental Insurance	30,146.40
Workers Compensation	46,157.99
SST – GRF FY 19	18,957.92
SST – Student Assessment	2,264.35
School Psychology FY 19	7,940.78
Evaluation Credentials	30,330.00
Secondary Transition	16,005.00
SST – IDEA	2,202.16
SST – IDEA FY 19	218,112.34

SST – Early Literacy SSIP IDEA	5,532.54
LEP FY 19	7,083.99
SST – Title I FY 19	6,360.26
SST – Early Learning Discret.	11,464.05
SST – Early Lit. SSIP	1,755.33
Early Childhood FY 19	49,816.36
Supporting Effective Instruction	4,629.20
Best Grant	1,420.90
Investing In Innovation	31,425.08
OCALI – Realize Employment First	4,098.37
Ohio Reading Corp	49,140.63
Ohio Math Corp	14,215.56
Best Grant FY 19	13,559.46
SST – SRCL Adolescent Lit	8,765.21
Striving Readers	3,453.72
TOTAL	\$12,993,525.96

5.03/Approval of Total Appropriations by Fund

1. Approval of the total appropriations by fund for November 2018.

Fund Number	Fund Description	October Appropriation	Increase (Decrease)	November Appropriation
001	General Fund			
	Total General Fund	\$104,947,610.36	\$558,861.11	\$105,506,471.47
	Other Funds			
003	PERMANENT IMPROVEMENT	-	0.00	-
018	PUBLIC SCHOOL SUPPORT	11,745.84	0.00	11,745.84
019	OTHER GRANT	10,230,614.73	0.00	10,230,614.73
022	DISTRICT AGENCY	1,339,646.04	730.00	1,340,376.04
026	MEDICAL INSURANCE	4,250,000.00	0.00	4,250,000.00
027	WORKERS COMPENSTATION SELF INS SCHOOLNET	135,211.00	0.00	135,211.00
450	EQUIP/INFRASTRUCTURE	-	0.00	-
463	ALTERNATIVE SCHOOLS	-	-	-
499	MISCELLANEOUS STATE GRANT FUND	653,862.72	0.00	653,862.72
506	RACE TO THE TOP	-	0.00	-
516	IDEA PART B GRANTS	2,841,993.27	0.00	2,841,993.27
551	LIMITED ENGLISH PROFICIENCY	93,491.14	0.00	93,491.14
571	REFUGEE CHILDREN SCHOOL IMPACT	423,303.16	0.00	423,303.16
572	SST TITLE 1	94,429.66	0.00	94,429.66
587	IDEA PRESCHOOL-HANDICAPPED	199,965.38	0.00	199,965.38
590	IMPROVING TEACHER QUALITY	43,022.84	0.00	43,022.84
599	MISCELLANEOUS FED. GRANT FUND	2,799,415.09	0.00	2,799,415.09
	Total Other Funds	23,116,700.87	730.00	23,117,430.87
	Grand Total All Funds	\$128,064,311.23	\$559,591.11	\$128,623,902.34

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

Approval of the following miscellaneous consent agenda items recommended by the Treasurer/CFO.

- 1. Approval of the payment of dues in the amount of \$7,109.00 for membership in the Ohio School Boards Association for the period of January 1, 2019 through December 31, 2019.
- 2. Approval of the payment of \$250.00 for legal consultant services from the Ohio School Boards Association Legal Assistance fund for the period of January 1, 2019 through December 31, 2019.
- 3. Approval of the establishment of the following new fund.

Strategic Data Collaborations 022 9900: Budget of \$30,000.00

- 4. Approval of the following fund to fund transfers:

From:	To:	
Ohio Reading Corp FY18 019-9824	Ohio Reading Corp FY19 019-9921	\$1,267.94
Ohio Math Corp FY 18 019-9823	Ohio Math Corp FY19 019-9923	505.06
OCALI MIDD/CCOE Website FY 18 001-9816	OCALI MIDD/CCOE Website FY 19 001-9911	227.54
OCALI Online Learning 001-9372	OCALI Assessing Assistive Tech. 019-9722	.03

- 5. Approval of the following resolution:

Whereas, the Educational Service Center of Central Ohio (ESCCO) is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the ESCCO's statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, ESCCO Governing Board members, Edward Bischoff will serve as a member on the OSBA Audit and Regional Executive Committees for the OSBA in the year of 2019; therefore

NOW BE IT RESOLVED that the ESCCO Governing Board determines that Edward Bischoff's service on the Audit and Regional Executive Committees of the OSBA, and travel in those roles, is related to his official duties as a member of the ESCCO Governing Board; and

That any travel expenses paid for Edward Bischoff's travel to OSBA conferences, seminars, and similar events during the year of 2019 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that the ESCCO allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

6. Approval to enter into a Sponsorship Agreement with First Night Columbus and waiving the design/printing costs, in the amount of approximately \$2,000.00, for First Night Columbus in exchange for the inclusion of the ESC of Central Ohio's sponsorship and logo throughout the 2019 event's materials.
7. Approval of the disposal of the following vehicle and non-working equipment. *[Printer will be taken to a technology recycling facility.]*

Asset Tag

Number	Description
002457	2009 Ford Escape
001463	HP Color Printer

5.05/Resignations

Approval of the following resignations:

ESC of Central Ohio

1. Elizabeth Carter - Intervention Specialist, effective November 30, 2018
2. Angela Welch - Intervention Specialist, effective December 14, 2018

OCALI

1. Laura Sfikas - Conference and Special Projects Executive Secretary, effective November 30, 2018 *[Contingent upon employment as OCALI Assistant to the Executive Director]*

5.06/Employment

Approval of the following employment for the 2018-19 contract year.

ESC of Central Ohio

1. Megan Mastrobuono - Coordinator of Special Education, partial-year contract, 111 days (half-days), beginning December 17, 2018 through July 31, 2019, at a salary of \$16,508.48 for the 2018-19 contract year **and** Coordinator of Special Education, partial-year contract, 46 days (full days), beginning May 28, 2019 through July 31, 2019, at a salary of \$13,682.70 for the 2018-19 contract year

OCALI

1. Laura Sfikas - Assistant to the Executive Director, partial-year contract, 134 days, beginning December 1, 2018 through June 30, 2019, at a salary of \$29,047.18 for the 2018-19 contract year

5.07/Personnel Contract Changes

Approval of the following personnel contract changes for the 2018-19 contract year:

ESC of Central Ohio

1. Megan Mastrobuono - Itinerant Teacher, contract change to half-days at a revised salary of \$21,282.30, effective December 17, 2018 through July 31, 2019
2. Megan Mastrobuono - Coordinator of Special Education, contract change to include Education Credit, \$601.28

OCALI

1. Jill Hudson - Title Change from National, State and Community Partnerships to Coordinator of National/State Partnerships and OCALICON, effective December 1, 2018
2. Jill Hudson - Coordinator of National/State Partnerships and OCALICON, daily rate increase to \$354.74, effective December 1, 2018

Hamilton Local Schools

1. Angela Pachana - School Psychologist, increase in daily rate to \$303.66, at a revised salary of \$62,250.00 for the 2018-19 contract year, effective August 1, 2018
2. Ashley Riekofski - School Psychologist, increase in daily rate to \$327.20, at a revised salary of \$67,076.00 for the 2018-19 contract year, effective August 1, 2018

5.08/Stipends

Approval of the following stipend requests.

ESC of Central Ohio

1. Amanda Beverly - Intervention Specialist, Resident Educator Mentor for the 2018-19 school year, \$650.00
2. Amy May - Intervention Specialist, Resident Educator Mentor for the 2018-19 school year, \$600.00

3. Julie Raccio - Intervention Specialist, Resident Educator Mentor for the 2018-19 school year, \$650.00

Olentangy Local Schools

1. Shelly Bowles - Preschool Teacher, State-Trained Mentor for the Ohio Resident Educator Program, \$1,500.00
2. Kristyn Brady - Preschool Teacher, State-Trained Mentor for the Ohio Resident Educator Program, \$500.00
3. Chelsea Callif - Preschool Teacher, State-Trained Mentor for the Ohio Resident Educator Program, \$500.00
4. Jane Lowery - Preschool Teacher, State-Trained Mentor for the Ohio Resident Educator Program, \$500.00
5. Brad Schafer - Teacher, CPI Refresher Training, \$50.00
6. Laura Schneider - Preschool Teacher, State-Trained Mentor for the Ohio Resident Educator Program, \$2,000.00
7. Emily Schoonover - Preschool Teacher, State-Trained Mentor for the Ohio Resident Educator Program, \$2,000.00
8. Emily Shafer - Teacher, CPI Refresher Training, \$50.00

5.09/Contracts / Agreements

Approval of the following contract:

1. Approval to enter into a contract on behalf of the Franklin County Family and Children First Council (Council) for the Council to provide case management and trauma support to the City of Columbus; effective January 1, 2019 through September 30, 2020; and authorize the Treasurer/CFO to sign the contract.

5.10/Miscellaneous Consent Agenda Items / Superintendent

Approval of the following miscellaneous consent agenda item recommended by the Superintendent.

1. Approval of the following proposed revised Board Policies.

4162	Drug and Alcohol Testing of CDL License Holders and Other Employees who Perform Safety Sensitive Functions (<i>Revised</i>)
6423	Use of Credit Cards (<i>Revised</i>)
8141	Mandatory Reporting of Misconduct by Licensed Employees (<i>Revised</i>)

2. Approval of the first reading of the following proposed new and revised Board Policies.
 - 5610 Removal, Suspension, Expulsion and Permanent Exclusion of Students *(Revised)*
 - 5610.02 In-School Discipline *(New)*
 - 5610.03 Emergency Removal of Students *(Revised)*
 - 5611 Due Process Rights *(Revised)*
3. Approval of an unpaid leave of absence for Eva Osborn, Intervention Specialist, effective November 19, 2018 through February 8, 2019.
4. Approval of an unpaid leave of absence for Melissa Sklenar, Teacher Assistant, effective October 11, 2018 through November 16, 2018.
5. Approval of the payment of a communication allowance to Megan Mastrobuono, Coordinator of Special Education, in the amount of \$75.00 per month effective December 17, 2018.

Vote to approve the consent agenda.

Approval of the consent agenda:

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea
Motion passed.

Items for the Board's Information and Review

- **Governing Board Members' Update**

Delaware Area Career Center

Mr. Bischoff reported that the DACC Board members remain impressed with the contractor as the project continues to be on schedule with a projected completion of the new building in March 2019. The completed areas are very impressive. Mr. Bischoff also informed Board members that the DACC has received close to 400 more applications than last year at this point in time.

Eastland-Fairfield Career & Technical Schools

No items to report.

- **Treasurer's Update**

Mr. Varda informed Board members that the Central Ohio Chapter of OASBO has ceased operating. The Franklin County Treasurers are planning to begin meeting quarterly on their own. The ESCCO has offered to host these meetings.

Mr. Varda informed Board members that Michelle Weingarth, the ESCCO's Supervisor of Business Systems, has resigned and accepted a position with Power School that provides the ESCCO with its financial and management software. A search for her replacement has begun.

Mr. Varda informed Board members that the payroll staff would be working during the winter break to begin preparing W-2s and 1099s for mailing. Plans are underway to make these available to employees through the Employee Access Center next year for tax year 2019.

- **Ohio Healthcare Consortium Update**

Two meetings have been held to meet with benefit services group to possibly change companies to manage the Consortium's plan. The earliest a change could occur would be January 2020. The Board is looking for a company that is creative in their approach in reducing and/or controlling costs for member districts.

- **Superintendent's Update**

Dr. Goodney provided an update on the new rules for Federal Procurement following a recent meeting with State Superintendent DeMaria, ODE legal counsel and Mr. Craig Burford, OESCA Executive Director.

Dr. Goodney also provided an update on the progress of implementing the strategic data collaborative with the Muskingum Valley Educational Service Center. During a recent meeting, discussion included the establishment of operating procedures including the evaluation of potential projects.

In addition, Dr. Goodney informed Board members that discussions are underway with the Montgomery County Educational Service Center to collaborate on an Algebra readiness project to provide resources and training for math teachers.

Dr. Goodney also shared that the ESCCO has submitted an application for a Federal Grant to provide training to teachers on the island Puerto Rico in restorative practices such as project-based learning and assistance to improve school climate to help students with post-hurricane trauma.

Dr. Goodney shared statistics regarding the Ohio Reading and Math Corps prepared by the ESCCO's new Data Analytics and Insights Manager, Megan Johanson, that reveal the success, value, and student improvement because of both programs throughout the State of Ohio.

- **Upcoming Meetings / Events**

January 11, 2019 / 10 a.m.
Governing Board Organizational/Regular Meeting / 2080 Citygate Drive,
Columbus, Ohio

February 22, 2019 / 10 a.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

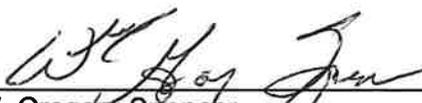
March 22, 2019 / 10 a.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

April 26, 2019 / 10 a.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

18.12.04 APPROVE ADJOURNMENT

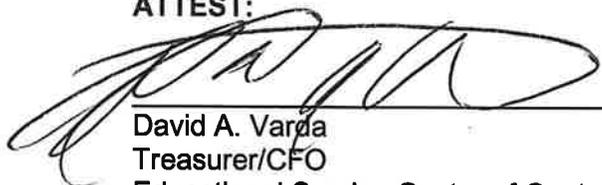
It was moved by Mrs. Reid-Pleasnick and seconded by Mrs. Galbraith the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 11:21 a.m.

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea
Motion passed.



W. Gregory Spender
Governing Board President
Educational Service Center of Central Ohio

ATTEST:



David A. Varda
Treasurer/CFO
Educational Service Center of Central Ohio