

# Parent & Community Outreach Coordinator Monthly Report

December [REDACTED]

(submitted 1/4/2017)

## The Numbers:

- Number of Calls Place for Economic Survey: 37
- Number of Parents Reached for Economic Survey: 7
- Number of Parents Reached for Ninth Grade Phone Calls: 8
- Number of Students' Parents called/assisted: 22
- Number of DEC Parent Information Sessions: 2
- Number of Students' Parents at DEC Parent session: 49
- Number of Parent Meetings: 2
- Number of Students' Parents at Annual Meeting: 16
- Number of Students' Parents at PAC Meetings: 10
- Total Number of Parent Interactions: 112

## Family/Parent Events

### Parenting Partners

After the Parenting Partner facilitators met and completed surveys, it was decided that another month-long workshop series would be offered to parents in May 2017. [REDACTED] will help develop a plan to market the program to parents. Also, [REDACTED] and other facilitators will form a sub-committee to examine the possibility of offering Parenting Partners online. This includes reviewing the components of the program's curriculum to see how it can be presented virtually.

### Parent Information Events – Online

[REDACTED] are hosted 2 online parent information sessions called [REDACTED] Partnering with Parents on [REDACTED] at 11:00 a.m. and 6:00 p.m. Topics include the transition timeline, transition on the IEP, and transition after graduation.

There were 13 parents who participated in the morning sessions. Another 36 parents participated in the evening session. The staff members who facilitated both online events were [REDACTED]

There will be additional [REDACTED] Parent Information events in the spring of 2017.

### **Annual Parent Meetings**

There was an Annual Parent Meetings on [REDACTED] at the [REDACTED] Center. A summary of the meeting follows this report.

### **Parent Advisory Committee**

There was a PAC conference call meeting on [REDACTED] at 4 pm. The parents of 10 students shared their feedback about topics on the agenda. This includes the parents who participated in the call and parents who shared their feedback later. A summary of the meeting follows this report.

### **Parent Assistance**

- [REDACTED] assisted a foster parent with contacting the appropriate staff member so that a plan can be established that encourages the students to regularly log in and complete school work.
- [REDACTED] spoke with a father who was concerned that his daughter would not be penalized due to technology challenges. On behalf of the parents, [REDACTED] contacted all of his daughter's teachers to get an update on the student's progress.
- [REDACTED] spoke with a student who expressed frustration with using so much technology and wanted alternative methods. [REDACTED] contacted his teachers to share the student's concerns.

## **Special Projects/Events**

### **Economic Survey Phone Calls**

[REDACTED] was given an assignment to call parents of third grade students who had not submitted a signed economic survey to the school. She called the parents of 37 students and spoke with 7 parents. Five of the parents needed a new survey sent to their homes. [REDACTED] shared the feedback from this calling project with her supervisor, James Condron. He assisted in sending a new survey to the parents.

### **Parents of Ninth Grade Students Phone Calls**

[REDACTED] continued the project of calling parents of Ninth grade students who were enrolled in [REDACTED] this year. The purpose of the project is to check on new [REDACTED] parents and to make them aware of school resources. In December, she reached 8 parents. The parents reported positive experiences at [REDACTED]. One parent wanted to discuss how to provide more

socialization for her child. Since she was unaware that [REDACTED] offered field trips, [REDACTED] shared information about upcoming field trips in her area and explained how to register for the events.

Submitted by [REDACTED] on [REDACTED]